**Onboarding Support Application Form**

I, \_\_\_\_\_\_\_, would like to apply for the Onboarding Support amounting to INR \_\_\_\_\_\_\_\_\_\_\_\_\_ (in words \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_).

I am submitting the following document(s) as proof of the expenses incurred toward my onboarding:

I am also submitting as collateral an undated cheque, the details of which are mentioned below:

Amount: INR \_\_\_\_\_\_\_\_\_\_

Cheque No.: \_\_\_\_\_\_\_\_\_\_\_

Name of the Issuing Bank: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree to the Terms & Conditions as mentioned in the Onboarding Support (Section 7.7 of the Employee Handbook) policy document.

SIGNED AND ACCEPTED

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_